



TO: Washington DeMolay
FROM: Bro. John P. Jacobson, Deputy State Master Councilor
DATE: March 3, 2017
RE: **2017-2018 State Chapter Appointments**

My brothers, as we look forward to celebrating our brotherhood and accomplishments of the 2017-2018 DeMolay term at Conclave 2017, we are also looking forward to the future of DeMolay in Washington.

This notice is provided as a request for all interested DeMolays to apply to serve on the 2017-2018 State Chapter and an opportunity for all those interested in serving as a Region Master Councilor. This application is the only method to apply for the office of Region Master Councilor.

There will be 6-10 State Chapter Officers and 5-6 Region Master Councilors appointed to serve for the ensuing term. If you are appointed as a RMC you will also be a member of the State Chapter team. While service on the State Chapter is an accomplishment of which every DeMolay should be proud, it is also a position of service to the Jurisdiction and the Chapters we serve. State Chapter Officers will be called upon to perform special service to Washington DeMolay and will be responsible for a variety of very important roles in the upcoming term. If you are interested in bettering yourself and Washington DeMolay, please consider completing the State Chapter Application online BEFORE midnight, April 10, 2017.

Starting April 11, 2017, applications will be reviewed and phone interviews conducted with qualified candidates to discuss their interests and how DeMolay can succeed from the service.

In order to be eligible to serve on the State Chapter, a member must meet the following criteria:

1. Must complete the State Chapter Application online at www.wademolay.org.
2. Must submit a Signed Parental Consent Form and Chapter Advisory Council Acknowledgment form.
3. Have served as Master Councilor or will serve within 6 months of appointment.
4. Be able to attend State Chapter Training on May 12-14, 2017 (Auburn, WA)
5. Must be willing to serve the Chapters of Washington DeMolay
6. Region Master Councilor candidates have additional requirements:
http://www.wademolay.org/uploads/2/6/9/1/26919555/amended_state_bylaws_-_article_ix_2017_region_edits.pdf

Please find attached the Advisory Council Acknowledgement Form and sample Parent Letter.

Thank you for your interest in serving Washington DeMolay. Any questions regarding the application process should be directed to Bro. John Jacobson, DSMC at jjacobson@wademolay.org. As we are still under the leadership of State Master Councilor Luke Walker, I request that you keep news of your application and subsequent selection, if applicable, to yourself for the time being.

CONFIDENTIAL ADVISORY COUNCIL CANDIDATE ACKNOWLEDGMENT FORM

Instructions. *This form is to be completed by the Chapter Advisory Council and co-signed by the Chapter Dad Advisor and Chairman. This form is confidential and will not be shared with the candidate. This form may be mailed directly to the Washington DeMolay Office, emailed to Dad Brunson at office@wademolay.org. The purpose of the confidentiality of this form is to ensure honest feedback to be used by the Executive Officer and his staff during the Candidate approval process. To that end, your thoroughness in completing this form is greatly appreciated.*

1. **Candidate Name:** _____

2. **Chapter Name:** _____

Qualifications (note, not all below are qualifications for office) of Candidate:

3. **Obligations Proficient?** Yes No

4. **# of First-Line Signer on DeMolay members:** _____

5. **# Times Served as Master Councilor:** _____

6. **PMC-MSA?** Yes No

7. **Did the Candidate Serve as Region Master Councilor?** Yes No

8. **# of Leadership Correspondence Courses Completed:** 1 2 3 4 5

9. **Received the RD?** Yes No

By signing below we attest to the information provided and its accuracy to the best of our knowledge. We acknowledge that the above named DeMolay is a member of our Chapter and is submitted his application for an appointed State Chapter Office or Region Master Councilor.

Chapter Chairman Date

Chapter Dad Advisor Date

Please share your insights and comments for consideration by the Executive Officer and his staff in the approval process? Be as detailed as you can regarding the Candidate's leadership style and quality, activity level in the Chapter, ability to perform complex tasks, ability to communicate, personal demeanor, family support, and perceived ability to perform as a State Chapter Officer or Region Master Councilor.

(Attach additional paper as necessary)

PARENT / GUARDIAN LETTER OF PERMISSION

Instructions. *This is a sample letter to be used as a guide for parent(s) and legal guardian(s) giving consent for their son to seek appointment for a State Chapter Office or Region Master Councilor. A State Chapter Officer is expected to provide a service to the Members of Washington DeMolay. As with all extra-curricular activities, this involves a modest amount of time and travel around the state. A State Chapter Officer is expected to have the ability to communicate by cell phone and email and be able to travel to meetings and functions. The Jurisdiction is unable to provide a budget for State Chapter Officers and as such holding this position may result in costs for meals away from home, paying for gas, or event registrations. Wherever possible we seek to reduce these costs by carpooling and staying together. Because we know that many times State Chapter Officers call upon family support to bridge the expenses, we request that you provide a letter of support acknowledging that your son is seeking this appointment and that you have an understanding that, if appointed, your son will have additional responsibilities that can and will require his time and reasonable travel.*

*** SAMPLE ***

Dad Matthew M. Luedke, State Dad Advisor
C/O Washington DeMolay
1111 A Street, Suite 1919
Tacoma, WA 98402

Re: State Chapter Appointment for Gorman McBride

Dear Dad Luedke,

It is our pleasure to offer this letter of support for our son Gorman McBride. Gorman is seeking appointment to a State Chapter Office for 2017-2018. We understand that Gorman, if appointed, will be asked to spend additional time on behalf of the members of Washington DeMolay including travel to Chapter, Region and State functions as well as trainings. We understand that this may impact his school and home life but are excited for the opportunity of personal growth that this position will offer him. We are also aware that there is some financial cost to service including cell phone, travel, meals, event money, dress clothes and incidentals and we can or will make arrangements to accommodate those needs.

We also want to let you know that our son is a great kid. He always does his chores without question, including doing the dishes right now, the laundry later, and the toilets after that. He shows respect for his parents and elders, is an honor roll student and has high aspirations in DeMolay.

Thank you for your consideration of our son. Please feel free to contact us directly at 425-864-4452 should you need any further information.

Sincerely,